

**EH&S Committee 6 Meeting**  
**CMU 065**  
**May 19, 2011 3:00pm.**  
Minutes by Sherri Huber

Present: Tracy Harvey, Brenda Banks, Robert Blum, Sherri Huber, Bernice Jennings, John Martin, Ron Maxell, Heidi Tilghman, Beverly Wessel, Susan Williams

- I. Called to order by Tracy Harvey at 3:00 pm.  
Minutes from April 21, 2011 meeting were approved via email. Based on a request last month from one administrator, accident/incident report information will now include the Department listed on the report.
- II. Reviewed Resubmitted Accident/Incident reports from March 2011  
2011-03-008 Chemistry: reviewed, no further action necessary.  
2011-03-025 Art: reviewed, no further action necessary.  
2011-03-105 Chemistry: reviewed, no further action necessary.
- III. Reviewed Accident/Incident reports from April 2011  
2011-04-002 Physics: complete, no further action necessary.  
2011-04-019 Meany Public Arts WS: incomplete, returned to department.  
2011-04-032 Chemistry: complete, no further action necessary.  
2011-04-038 American Indian Studies: incomplete, returned to department.  
2011-04-047 Chemistry: complete, no further action necessary.  
2011-04-056 Astronomy: incomplete, returned to department.
- IV. Discussion  
From Campus Wide EH&S May meeting: be aware when dialing fax numbers, if you mistakenly enter an additional "1" after entering 9-1, the call will go to 911 and emergency responders will appear.  
  
Discussed on line training and possibility of putting more training videos on line. Note that some trainings must be "in person", like New Employee Orientation and Blood Borne Pathogens.
- V. Meeting adjourned 3:50pm. Next meeting June 16, 2011, in CMU 065 at 3:00pm.